

## **Code of Ethics**

*(Archdiocese of Santa Fe, Catholic Center Employee Handbook, Section 100.2)*

The following fundamental principles from Church teachings and traditions apply to the behavior of all Archdiocesan personnel as they:

- Strive to exhibit the highest Christian ethical standards and personal integrity in their day-to-day work and personal lives, supporting the teachings, discipline and traditions of the Catholic Church.
- Strive to conduct themselves in a professional and respectful manner in both Church and work environments avoiding any flagrant or public misconduct.
- Respect the integrity of all individuals and protect the confidentiality and privacy of all information to which they have access.
- Will not take unfair advantage of a pastoral, financial, or supervisory relationship for their own benefit.
- Will not physically, sexually, emotionally, or verbally abuse anyone.
- Will not neglect a minor or vulnerable adult who is in their care.
- Will share concerns about inappropriate behavior with their supervisor, Director of Human Resources and Case Manager.